

Md. Nazmul Islam



ABOUT ME

A hardworking student with leadership qualities looking forward to applying my analytical ability and critical reasoning to fill the working role in the organization and contribute to the growth of the organization.

CONTACTS



House- Ga,9/1, Shahjadpur,
Gulshan, Dhaka-1212.



+8801676546315



nazmul_adar@yahoo.com

EDUCATION

Master of Business Administration, 2019

- American International University Bangladesh
- Major in Management Information System
- CGPA: 3.51

Bachelor of Business Administration, 2016

- American International University Bangladesh
- Major in Accounting & Finance
- GPA: 2.76

Higher Secondary Certificate, 2011

- Uttara Commerce College
- Group: Business Studies
- 3.60

Secondary School Certificate, 2009

- Abdul Khaleque Memorial High School
- Group: Business Studies
- 3.38

PROFESSIONAL EXPERIENCE

Zero Express International Limited, February 2019 to 31st January 2021.

- **Executive Accounts & Finance**

US Bangla Airlines, February 2021 to December 2022.

- **Customer Service Executive**

Earth Telecommunications Limited. January 2023 to till date.

- **Executive Accounts & Finance**

LANGUAGE SKILLS

- Bengali (Fluent)
- English (Fluent)

CORE COMPETENCIES

WORK

- Adaptable
- Quick Learner
- Analytical Ability

PERSONAL

- Honest
- Determined
- Optimistic

REFERENCE

Md. Joynal Abedin
Senior Lecturer

Dept. of Accounting & Finance
American International
University Bangladesh.
E-mail: abedin@aiub.edu.bd
Phone: +8801533191774

SKILLS

- **Computer Skills:** Good working knowledge of Microsoft Word, Excel, Power Point, and familiar with various document templates.
- **Team Player skills:** Enjoy working as a team member as well as independently.

EXTRACURRICULAR ACTIVITIES

- Has successfully completed four online non-credit courses authorized by McMaster University and offered through Coursera those are Finance for Everyone: Decisions, Finance for Everyone: Value, Finance for Everyone: Debt, Finance for Everyone: Markets.
- Worked as a volunteer in various events such as ABC (AIUB Business Club), AIUB Drama Club, AIUB Performing arts club.
- Participated in different cultural activities in College and School level.
- Actively participate in spread out photography training which has conduct by M.H. Shuvo CEO & Chef Photographer of Bridal Heritage.
- Regularly participate social events organized by Hands together.

I hereby, declare myself that all the statement in this resume is authentic complete and correct to the best of my knowledge and belief.

Md. Nazmul Islam