

## Rhone Abir Islam, CSCA

2/B-6, Darus-Salam Tower  
Darus-Salam, Mirpur, Dhaka -1216  
Bangladesh

+8801712421463, +8801670648386  
rhoneabir@gmail.com



### **PROFILE**

Committed to build a successful career in Operations & Supply Chain Management field.

Over 2 years of employment at the Quality Management System Department of a Bangladeshi leading pharmaceutical products manufacturer. Proven experience encompasses identification, analysis, reporting and execution of QMS issues. Firm understanding of ISO 9001, supply chain operations, internal audit, industry standards, risk management, quality policy, SOPs, compliances and resource management.

BBA in Operations Management; ISCEA's certified supply chain analyst; achieved an audit qualification for QMS from IRCA.

### **SKILLS & STRENGTH**

- ISO 9001:2015
- Data collection & analysis
- Networking
- Team facilitation
- Quality manuals
- Risk management
- Corrective action system
- Multitasking
- Reporting & presentation
- Negotiation
- Internal audit
- Detail oriented
- Relationship management
- ERP-SAP
- Proficiency in English

### **WORK EXPERIENCE**

- 3/2016 – present

**Executive**  
**Quality Management System Department**  
**The ACME Laboratories Ltd., Dhaka**

#### Key Responsibilities

- Ensuring the execution of ISO 9001 guidelines by identifying & solving problems
- Performing internal quality & critical supplier quality audits following ISO 9001:2015 at factory, corporate office & depots
- Assessing, notifying & managing risk issues
- Developing supply chain & cross functional processes
- Preparing, reviewing, & controlling SOPs to apply QIP and PDCA techniques
- Collecting & analyzing marketing, sales & distribution related data
- Presenting reports for management review meetings
- Delivering process and quality improvement strategies, tools, techniques, and implementation & maintenance guidance to divisional/departmental heads
- Monitoring overall activities of distribution

### **INTERNSHIP**

- A 3-month internship (2016) on corporate administrative operations in ACI Limited.
  - | Maintained documents, records & inventory of office supplies & maintenance
  - | Coordinated corporate administration meetings & conferences
  - | Supervised, evaluated & took corrected measures for housekeeping activities

## EDUCATION

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MBA in Marketing	running	Jahangirnagar University
BBA in Operations Management	2016	American International University Bangladesh 3.56 out of 4.00
HSC (Business Studies)	2011	Dinajpur Govt. College, Dinajpur Board 3.60 out of 5.00
SSC (Science)	2009	Dinajpur High School, Dinajpur Board 4.69 out of 5.00

## PROFESSIONAL CERTIFICATION

- **Certified Supply Chain Analyst (CSCA)**  
- International Supply Chain Education Alliance
- **Lead Auditor - ISO 9001:2015 Quality Management System**  
- International Register of Certificated Auditors (IRCA)

## TRAININGS

- ISO 9001:2015 Internal Audit (7 days) - Management System Assistance
- Total Quality Management (14 days) - Bangladesh Institute of Management
- ERP-SAP (8 days) - Exzatech Solutions Ltd.
- Problem Analysis Tools - Bangladesh Institute of Management
- Standardization - ACME Laboratories Ltd.
- Finance & Controlling - ACME Laboratories Ltd.
- Sales & Distribution - ACME Laboratories Ltd.
- QC Problem Solving Approach - ACME Laboratories Ltd.

## PERSONAL INFORMATION

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Date of Birth	08 March, 1994
Mother	Rozina Aktar
Father	Muradul Islam
Permanent Address	House -1376, Road - 6/D, Rail Bazar Road, North Balubari, Dinajpur, Bangladesh
Interests	Photography, cricket, social work

## MEMBERSHIP

- Alumni association of AIUB

## EXTRA-CURRICULAR ACTIVITIES

- Founding Chairman, Beautiful Dinajpur (a socio-cultural organization)
- Ex-member of AIUB Business Club & AIUB Photography Club
- Awarded by Bangladesh Shilpokola Academy for organizing "Beautiful Dinajpur Short Film Festival", the first ever short film festival in the north Bengal

## REFERENCE

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| • Mr. Ashfaque A. Mohib, CSCM<br>Associate Professor<br>Operations & Supply Chain Management<br>AIUB, Dhaka<br>+8801819780888 | • Mr. S.M. Rezaul Ahsan<br>AGM, HR Division<br>The ACME Laboratories Ltd.<br>Dhaka<br>+8801714035306 |
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