



# Abu Tanvir Khan

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## Career Objective

Holding stand as a graduate student, having the confident of seeking prosperity in diversification of the choice of field and will to provide service with maximum efficacy.

## Education

- North South University-Bangladesh  
Masters of Business Administration (MBA) (on going)
- American International University-Bangladesh, August 2013 – April 2017  
**Graduated Bachelor of Science in Electrical & Electronics Engineering (CGPA: 3.44)**
- International English Language Testing System  
**IELTS Score: 6.5**
- Maple Leaf International School, January 2011  
**O' Levels: 5/5**
- Maple International School, January 2013  
**A' Levels: 4/5**

## Work

- **Intake Coordinator, C & T Homecare Services.**
- **Former, Intern, Marketing, Energypac Engineering Ltd. (28<sup>th</sup> Oct'17 – 31<sup>st</sup> Jan'18)**

## Experience

- **HHA Exchange Software**
- **Software:** Matlab (simulink), PCB Express, AutoCAD, Multisim, Microwind
- **Office Management:** MS Word, MS Excel, Powerpoint, MS VISIO, MS project

## Skills

## Academic Award

- **Dr. Anwarul Abedin Leadership Award (2017)**

## Extra-Curricular & Membership

- **Chairperson, IEEE AIUB STUDENT BRANCH (ongoing for the year 2017)**  
In charge of a Student Branch of an organization recognized internationally mainly hosting field events for members of the organization.
- **Campus Ambassador, IEEE Bangladesh Section SYWC 2016**  
In charge of registration and financial holds of the Branch members who participated in the IEEE BDS Congress 2016.

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- **Campus Ambassador, IEEE BDS Humanitarian Activity Committee for year 2017**  
Responsible of publicizing and promoting humanitarian events such as contests, seminars etc of IEEE BDS HAC in campus boundary.
  - **Logistics Executive for IEEE AIUB SB, for the year 2016**  
In charge of providing materials and arranging necessary goods for the hosted events of the Student Branch.
  - **Worked as a Volunteer for IEEE AIUB SB, for the year 2015**  
Gained organizing and logistics skills while hosting and arranging seminars, workshops, tours and any sorts of events organized by the Student Branch

## Experience obtained via ECA

- Strong communication skills and professional interactions with high delegates.
- Field work in organizing, events both indoor (Seminars & Workshops) and outdoor (Industrial tour, recreational tour).
- Currently, leading a team of 14 executive and 25 volunteers in the organization for proper maintenance and to achieve future endeavors.

## Leadership Program

Former teacher at **Literacy Through Leadership (LTL)**. The program was initiated in the year 2016, 1<sup>st</sup> August, consisting of 7 youth leaders performing their role as the mentor for 70 underprivileged Primary School students, to increase their proficiency in English reading, writing and spoken including basis in mathematics.

## Undergraduate Thesis

With our supervisor's guidance, our thesis topic "**Wind and Solar Energy Based Grid Connected Combined Energy Generation System**" was successfully researched along with desired outputs simulated with the help of Simulink.

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## References

- **Zakir Hossain Patwary**  
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