

Resume
of
MD. Arifur Rahman Shamim
Email: shamimarif2@gmail.com
Contact No: 01765740864
Address: House # 20, Road # 07, Nikunjo, Khilkhet.



Career Objective:

To pursue a challenging career in a dynamic organization where I will get the opportunity to utilize my knowledge, skill and dedicated manner to fulfill organization goal.

Educational Qualification:

Master of Business Administration (M.B.A)

Institute : American International University
Bangladesh (AIUB)
Session : January 2019 to till now
Major : Not declared yet

Bachelor of Business Administration (B.B.A)

Institute : American International University
Bangladesh (AIUB)
Session : 2015-2018
Passing year : April 2018
CGPA : 3.49 (Out of 4.00)
Major : Accounting & Finance

Higher Secondary Certificate (H.S.C)

Institution : Sunamgonj Govt College, Sunamgonj
Group : Commerce
Passing year : 2014
Result : 4.00 (Out of 5.00)

Experience:

- I have completed my three months Internship period from February 2018 to April 2018 on General Banking department in Agrani Bank Limited Banani Corporate Branch.
- Working at Digital Store Ltd (Sister concern of Probashi Palli Group) as a Marketing and Accounts Associate from September 6, 2018 to till now.

Computer Knowledge:

- Capable of Windows XP, Seven, Eight, Ten. And good at Microsoft Office word 2007, 2010, 2016 Microsoft Office excel, Microsoft Power Point, WPS, Internet Communication, and Mail etc.

Communication Skills:

- Can communicate with every kind of people, and everywhere.
- Good at public speaking.
- Capable of organized report and project

Skill and ability.

- Team working capability and leadership skill
- Analytical ability
- Able to work under pressure

Leadership Skills:

- Under my leading my group was champion of creative business idea tech 2016
- I monitored more than 10 field worker team
- Inspires and motivates others
- I was a corporal in BNCC
- Can monitor office staffs

Personal Information:

Father's Name : Mr. Hazi Abdul Bashet Bhuiyan
Mother's Name : Sultana Razia
Present Address : House # 20, Road # 07, Nikunjo, Khilkhet.
Permanent Address : Luchunpura, Raipura, Narshingdi.
Date of birth : 28 January 1995
Contact Number : 01765740864
National ID number : 464 952 3935
Gender : Male
Blood Group : A+

Referees:

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MD. Arifur Rahman Shamim

Signature