



Sk. Md. Mustakin Billah

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CAREER OBJECTIVE

To obtain employment with a company that offers a positive atmosphere to learn, to enhance my educational and professional skills in a stable and dynamic workplace and implement new skills and technologies for the betterment of the organization. Trained Digital Marketing enthusiast, great learner. Professional I found myself honest, responsible, dedicated and persuasive. I believe in both smart and hard work, which can lead to maximum success. Other than I found myself out spoken, outgoing with my friends and peers. I think I am capable of taking dictation.

EDUCATIONAL BACKGROUND

Secondary School Certificate (SSC)-2011 Jan 2000 — Jun 2011

Birshreshtha Noor Mohammad Rifles Public School and College

Group : Science

Result: CGPA 5 out of 5

Higher Secondary Certificate (HSC)-2013 Jul 2011 — Aug 2013

Birshreshtha Noor Mohammad Public College

Group : Science

Result: CGPA 5 out of 5

B.Sc. in Computer Information System-2018 Jan 2015 — Dec 2018

American International University-Bangladesh (AIUB)

Result: CGPA 2.95 out of 4

Faculty of Science and IT

WORK EXPERIENCE

Globe Pharmaceuticals Group of Companies Ltd. Jun 2018 — Nov 2018

Database & IT Support engineer

Intern

bKash Limited Jan 2019 — Nov 2019

Junior Executive Officer

CIAS, bKash Care, Customer Service Division

ACADEMIC PROJECT & RESEARCH

Doing a Final year Thesis Project entitled with-
"Project management tools (For managing software project)".

System Requirements:-

- Laravel5.7,
- Php7.1.3,
- Server OS (Windows or Linux),
- Server OS must have PhpEnvironment setup,
- Web server used to serve pages and other content (e.g. Nginx, Apache),
- Php can almost all kind of database system like MySQL, Oracle, SQLite, Microsoft SQL, ODBC, Firebird etc. For the web development we are using MySQL,
- Front-End Framework: Bootstrap v.4,
- JavaScript library: jQuery, jQuery UI,
- CSS Preprocessor: Less,

COMPUTER SKILLS

- Microsoft Word
- Microsoft Power Point
- Photoshop
- Illustrator

TRAINING

- Completed a course in "Professional Digital Marketing"-conducted by BASIS Institute of the Technology & Management(BITM) and BASIS-2019.
- Completed a course in "Basic Web Technology & Freelancing"-conducted by Workspace Web Development & Outsourcing Training Center-2016.
- Completed a course in "Active Participation in Quantum Method Meditation Foundation Course"-conducted by Quantum Foundation, Bangladesh-2010.

PARTICIPATION & AWARDS

- Certificate of Participation- Lakho Konthe Shonar Bangla-2014.
- Certificate of Life Long Blood Donor of Quantum Foundation.
- Certificate of Participation- 3rd National Nature Festival-2011.
- Quantum Study Certificate, Quantum Method Meditation Foundation Course, Yoga Foundation.
- 8th National Scout Jamboree-Bangladesh Scouts-2010 (BEST SCOUT OF BSNMPC Scout Group).
- Certificate of Participation- Half Day Workshop on "DREAM! DARE! DO!"-The City Bank Limited.

LANGUAGE PROFICIENCY

- Good at writing and oral competence both in English and Bengali.

PERSONAL INFORMATION

- Father's Name : SK. Md. Nazrul Hoque
- Mother's Name : Murshida Begum
- Nationality : Bangladeshi
- Date of Birth : 16 December, 1995
- Religion : Islam
- Marital Status : Unmarried
- Blood Group: B+
- National ID No: 6411969410
- Sex : Male
- Permanent Address : 1/1, Shelter Kazishal, Flat No-H-3, Kallyanpur Main Road, Mirpur, Dhaka-1207.

QUALIFICATIONS /INTRINSIC SKILLS

- Good team player
- Hardworking
- Honest and motivated
- Quick learner
- Helpful

HOBBYS & INTERESTS

- Traveling
- Social Activities
- Individual and Team Sports
- Photography
- Reading

EXTRA CURRICULAR ACTIVITIES

- Certified as a volunteer at Quantum Foundation.
- Volunteer at Life Long Blood Donor-Quantum Foundation.
- Volunteer at AIUB Unit Face Engineering Students Association of Bangladesh(ESAB).
- Member at IEEE AIUB Student Branch.
- Senior photographer at AIUB Photography Club.
- Volunteer at JAAGO Foundation.

REFERENCES

Abhijit Bhowmik

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Office of Student Affairs,
American International University-Bangladesh (AIUB)
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Email: abhijit@aiub.edu
Relation: Academic

Murshida Begum

Senior Principal Officer
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Email: murshidabegum7@gmail.com
Relation: Mother