

Curriculum Vitae

MD. IBTEHAJ IBNA SULTAN ANANTA

House # 14/1, B Mirpur Road, Dhanmondi

Dhaka-1205

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Career Objective | Confidence encourages me enough to apply in multinational organization where there is good opportunity to show personal performance with having awarding policy and last of all need to have good opportunity for career development.

EDUCATIONAL BACKGROUND

Title of the Degree | **Masters of Business Administration (MBA)**
Major Subject | **Marketing**
Institution | **American International University-Bangladesh (AIUB)**
Result | **Appeared**
Completion Year | **2019**

Title of the Degree | **Bachelor of Business Administration (BBA)**
Major Subject | **Marketing**
Institution | **American International University-Bangladesh (AIUB)**
Result | **2.79 out of 4**
Passing Year | **2016**

Title of the Degree | **Higher Secondary Certificate (H.S.C.)**
Group | **Commerce**
Institution | **Stamford College (Under Dhaka Board)**
Result | **4 out of 5**
Passing Year | **2012**

Title of the Degree | **Secondary School Certificate (S.S.C.)**
Group | **Commerce**
Institution | **Government Laboratory High School (Under Dhaka Board)**
Result | **4 out of 5**
Passing Year | **2010**

EXPERIENCE

Internship at Dhaka Bank Limited, CPC- Trade operation Head office from 1st June 2016 to 31st August 2016
Worked as Chief Operating Officer in AIUB Business Club

SKILL AND COMPETENCE

Computer Skill | Application Software : Windows XP, 2003, 2007, 2010, Vista
Microsoft Office Application : Office 2003, 2007, 2010, 2016

Language Skill | Bangla : Excellent in Written, Speaking and
English : Reading
Hindi : Excellent in Written, Speaking and
Reading Medium in Speaking

HOBBY AND INTERESTS

Sports | Cricket, Badminton, Football
Leisure | Listening Music, Travelling, Surfing Internet

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PERSONAL ATTRIBUTES

- Ability to manage time efficient, flexible, modern system adaptability and creativity
- Ability to work efficiency and under pressure.
- Ability to team building, strong leadership, negotiation skills, good interpersonal skill, well behaved, convincing, positive attitude and business communications.
- Willing to accept challenge and perform accordingly and open minded is adapting to new challenging situation.
- Can work independently, under pressure or within a minimum supervision
- Sincerity, Responsibility, Honest.

PERSONAL INFORMATION

Father's Name	Md. Sultan Giash Uddin
Mother's Name	Sayed Naina Begum
Date of Birth	August 13, 1995
Permanent Address	150 Sher-e-Bangla Road, Middle Arichpur P. O : Monnonagar, P.S : Tongi, Dist : Gazipur
Present Address	14/1 B, Mirpur Road, Dhaka-1205
Material Status	Single
Religion	Islam
Nationality	Bangladeshi
Gender	Male

REFERENCE

Name	Hamidul Islam	Md. Mahiduzzaman
Designation	Assistant Professor Undergraduate Program Department of Marketing Faculty of Business Administration	Senior Principal Officer CPC-Trade Operation Head Office
Name of the Organization	American International University-Bangladesh (AIUB)	Dhaka Bank Limited
Location	Banani, Dhaka-1213	BGMEA Complex
Contract No	9890804 Ext: 525	018348841140
e-mail	hamidul.islama@aiub.edu	mahiduzzaman@dhakabank.com



Md. Ibtehaj Ibna Sultan Ananta