

**Flat No: 2/304, Eastern Pair, 88 Shantinagar, Dhaka-1217**

**Contact No: +8801305689263**

**Email: [tozammel.haque@yahoo.com](mailto:tozammel.haque@yahoo.com)**



## TOZAMMEL HAQUE

### Career Objective

A self-motivated person who like apply the educational skills to achieve the organization objectives and goals and building up career in a challenging and rewarding position at a winning organization.

### Education

<b>2017- 2020</b>	<b><u>Bachelor of Business Administration</u></b> AMERICAN INTERNATIONAL UNIVERSITY-BANGLADESH (AIUB) Major in Accounting & Finance CGPA: 3.90 in the scale of 4.00
<b>2016</b>	<b><u>Higher Secondary Certificate</u></b> DHAKA COMMERCE COLLEGE GPA 4.67 in the scale of 5.00 Concentration: Business Studies
<b>2014</b>	<b><u>Secondary School Certificate</u></b> MOTIJHEEL IDEAL SCHOOL & COLLEGE GPA 5.00 in the scale of 5.00 Concentration: Business Studies

<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>➤ Self-confident</li> <li>➤ Honesty and sincerity to work</li> <li>➤ Ability to organize and manage</li> <li>➤ Ability to work under pressure</li> <li>➤ Ability to lead a team</li> <li>➤ Good presentation skill</li> <li>➤ Seek for learning new thing</li> </ul>		
<b>Skills</b>	<ul style="list-style-type: none"> <li>➤ Have a good competence in MS Word, MS Excel, MS PowerPoint, Windows application</li> <li>➤ Have a strong communication &amp; written skill in both English and Bangla language</li> <li>➤ Have a good communication skill in Hindi language</li> <li>➤ Have a good analytical and numeric skills</li> </ul>		
<b>Seminar</b>	Personal Finance, Cost planning and control manufacturing industries in Bangladesh, The prospect of CIMA(US) as a global professional degree accounting, Personal Finance and Mutual Fund		
<b>Workshop</b>	Microsoft Excel, Presentation Skills & Content Development		
<b>References</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>MD. SHOFIQUUL ISLAM</b>  Proctor  Jagannath University  Contact: +8801711030301  Email: <a href="mailto:shafiq74@aiub.edu">shafiq74@aiub.edu</a> </td> <td style="width: 50%; vertical-align: top;"> <b>MOHAMMAD FARIDUL ALAM</b>  Associate Professor and Head of  Department of Accounting  American International University Bangladesh  Contact: +8801819293179  Email: <a href="mailto:mf.alam@aiub.edu">mf.alam@aiub.edu</a> </td> </tr> </table>	<b>MD. SHOFIQUUL ISLAM</b> Proctor Jagannath University Contact: +8801711030301 Email: <a href="mailto:shafiq74@aiub.edu">shafiq74@aiub.edu</a>	<b>MOHAMMAD FARIDUL ALAM</b> Associate Professor and Head of Department of Accounting American International University Bangladesh Contact: +8801819293179 Email: <a href="mailto:mf.alam@aiub.edu">mf.alam@aiub.edu</a>
<b>MD. SHOFIQUUL ISLAM</b> Proctor Jagannath University Contact: +8801711030301 Email: <a href="mailto:shafiq74@aiub.edu">shafiq74@aiub.edu</a>	<b>MOHAMMAD FARIDUL ALAM</b> Associate Professor and Head of Department of Accounting American International University Bangladesh Contact: +8801819293179 Email: <a href="mailto:mf.alam@aiub.edu">mf.alam@aiub.edu</a>		

I hereby certify that the above information provided in the resume is all true to the best of my knowledge.