

ZAHIDUL KARIM

Road 12, 485 West Nakhalpara, Tejgaon,
Dhaka 1215.

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Objectives:

To build up my career in the environment of growth and excellence with endless possibility in the field where my competency, experience and potentialities can be utilized and will help me to achieve personal and organizational goals

Academic Qualification:

Bachelor of Business Administration		
American International University - Bangladesh (AIUB)	Major: Marketing	CGPA: 3.11 (Out of 4.00) Credit Completed: 126/126
Higher Secondary Certificate (HSC)		
Ideal Commerce College	Concentration: Business Studies	GPA: 3.44 (Out of 5.00) Passing Year: 2015
Secondary School Certificate (SSC)		
Nakhalpara Hossein Ali High School	Concentration: Business Studies	GPA: 3.67 (Out of 5.00) Passing Year: 2013

Work Experience:

- **Provided part time service in American International University Bangladesh as a Student assistant for 2 years:**

- > I provided service to the student who were facing difficulties regarding their virtual academic account.
- > I was responsible for the listing of convocation applied student.
- > Making Identity cards and track them with Radio Frequency identification.
- > I was responsible for the students registration for every semester
- > I used to add time and encode the subjects in the software university management system.

- **Provided Part time service to G4S Bangladesh as a Close Protection Officer For 3 Years:**

- > I used to be with the foreign investors on their field works.
- > I used to attend meetings with them to avoid unwanted situations and keep them safe.

Extra Curriculum Activity:

- **Other Activity:**

- > Volunteered on **AICBM International conference** organized by **American International University Bangladesh** on 29th Nov. 2018
- > Volunteered on **Business Week program** organized by **Faculty of Business Administration of American International University Bangladesh** on 2018
- > Participated in **BIZ TECH Business Idea Challenge** organized by **Faculty of Business Administration of American International University Bangladesh** on 2017.

Skills:

Technological	Have a good command over Computer
Language	Fluent in speaking, reading and writing English
Software Knowledge	Can work with MS word, MS Power Point, MS Excel, MS Project, SPSS
Basic	Basics about Internet and Email.

Personal Information:

Fathers name : Sirajul Karim

Mothers name : Sayeda Afroja Anjum

Present Address : Road: 12, 485 west Nakhhalpara, Tejgaon Dhaka-1215

Permanent Address : Road: 12, 485 west Nakhhalpara, Tejgaon Dhaka-1215

Nationality : Bangladeshi

NID number : 195 194 0475

Date of Birth : 14th October, 1997

Marital Status : Single

Religion : Muslim

Reference:

Shama Islam
Assistant Professor & Special Assistant
OSA & Faculty of Business Administration
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