

RESUME

SAIMAN MOHAMMAD ALAMGIR RAYAN

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Date of Birth: 4th July 1994

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OBJECTIVE:

A Graduate looking for a challenging position to help utilize my education and my Experience for company's benefit and to enhance my skills gained through working experience.

EDUCATION:

- **Bachelor of Electrical and Electronics Engineering with CGPA 3.04 from American International University-Bangladesh (May2014- April 2019)**
- Higher Secondary Certificate from science with GPA 4.10 from Bangladesh International School, Jeddah, KSA (2013)
- Secondary School Certificate from science with GPA 4.69 from Bangladesh International School, Jeddah, KSA (2011)

WORK EXPERIENCE:

- Worked at **BTI** as Customer Relationship Executive from May2019 to December 2019.
Website: www.btibd.com/ , www.dodial-bd.com/,
Responsibilities:
 - Handle customers inquiries instantly.
 - Customer Negotiation, collecting installment, providing money receipt, status record.
 - Assist customers with their Problems.
- Worked at **Al-Helal Computers** as a Hardware Technician from August 2017 to March 2019.
Responsibilities:
 - Identifying and troubleshooting problems.
 - Maintaining hardware and software.
 - Repairing motherboard and firmware update.
 - Installing software.
 - Handling security updates.

OTHER EXPERIENCE:

- Digital Marketing Assistant and Photographer at **ATTIN**(Restaurant).
website: www.facebook.com/attinbd/
- Digital Marketing Assistant at *The Bizarre Café*(Restaurant).Worked for six months in 2018.
website:www.facebook.com/tcbashundhara/ , www.facebook.com/tbcctg/

EXTRA-CURRICULAR ACTIVITIES/ VOLUNTEER ACTIVITIES:

- Participated in the engineering jubilee organized by AIUB in 2016 and 2018.
- Worked as a member of ACES club.

- Member at IEEE.
- Participated in AIUB gaming contest.
- Robotics contest organized by AIUB in 2018.
- Member of ‘CSD Foundation’.
- Participated at ‘100 Smiles’ social work, which we provided small gifts to the underprivileged children in Dhanmondi area intending to bring little smile and joy to the children.

PROJECT & THESIS:

- Design and Implementation of an Integrated Circuit tester.
- IoT based Smart Security and Home Automation System.

SKILLS & EXPERTISE:

Computer/Software:

- **Microsoft Word:** Formal Report Writing.
- **Microsoft Excel:** Time Management Schedule, Salary statement, Performance Appraisal.
- **Power Point:** Design, Graphical Presentation.
- **MATLAB**
- **C Programming**
- **Arduino**
- **Proteus**
- **AutoCAD**

Language Skill:

- **English:** Fluent in speaking, reading and writing
- **Bangla:** Fluent in speaking, reading and writing
- **Arabic:** Fluent in speaking
- **Hindi:** Fluent in speaking

REFERENCES

Prof. Dr. Mohammad Abdul Mannan

[FIEB, SMIEEE]

Head (Undergraduate Program), Department of
EEE, Faculty of Engineering,

**American International University-
Bangladesh (AIUB)**

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