

Md. Amir Faysal

Accounting & Finance Graduate

Have 2 years of experience in Account & Finance . Seeking a good position in reputed organization to utilize my educational qualification, bookkeeping, and analytical skills for mutual growth and success.



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Dhaka-1206



<https://www.linkedin.com/in/amir-faysal-6174b1154>



PERSONAL DETAILS:

Birth Date : 1 December, 1997

Nationality: Bangladeshi

Martial Status: Single

WORK EXPERIENCE:

Chief Finance Officer (CFO)

RACE360

Location: Dhaka

JUNE 1, 2018 – Continuing

RACE360 is an online based 360 Marketing Services & Solutions. A Digital Marketing & Social Media agency empowering brands in Bangladesh.

- Drive the company's financial planning.
- Decide on investment strategies by considering cash and liquidity risks.
- Ensure cash flow is appropriate for the organization's operations.
- Advising on long-term business and financial planning
- Reviewing all formal finance, HR and IT related procedures
- Providing leadership, direction and management of the finance and accounting team

Intern

Exim Bank Ltd

Location: Dhaka

January1, 2018 – April22,2018

Export Import Bank of Bangladesh Limited (EXIM Bank LTD) is one of the leading private commercial banks in Bangladesh.

- Basic Check requisition.
- Accounting works (like, balance sheet),
- Find out forms,
- Dealing with clients,
- MS word works (writing thanks letter) ,
- LC works .

EDUCATION :

MBA in Accounting Information System

2019-(In Progress)

Dhaka University

Bachelor of Business Administration (BBA) in Accounting & Finance

2015-2018

AMERICAN INTERNATIONAL UNIVERSITY- BANGLADESH (AIUB)

CGPA: 3.76

H.S.C.

2014

Business Studies, Dhaka Board

Commerce College

GPA: 5.00

S.S.C.

2012

Business Studies, Dhaka Board

B.N. School and College

GPA: 5.00

EXTRA CURRICULAR ACTIVITIES:

Senior Executive

MAY 2016-DEC 2017

AIUB Business Club

- Managing events
- Organizing seminars
- Regularly communicating with the group members
- Leading groups by different tasks, skills and assigning group works

LANGUAGE AND PROFESSIONALS SKILLS:

- LANGUAGE : Mother tongue-Bengali. Fluent English and full working knowledge in English.
- Field of Expertise : Accounting & Finance
- Communications
- Leadership
- Management
- Computer Skill: MS Office , Power Point

REFERENCES :

Mir Mofrad Zafor Shaoun
Chief Human Resource Officer (CHRO)
RACE360
E-mail: info@race360bd.com
+8801766779119

TRAINING AND SEMINARS:

- Attended seminar on “**International Workshop on Communication Skills**” conducted by **English Olympiad** in 2018 .
- Attended seminar on “**Accounting & Finance Profession: Prospects and Challenges**” conducted by **the Department of Accounting & Finance AIUB** in 2017.
- Attended “**ICAB summit**” conducted by **The Institute of Chartered Accountants of Bangladesh (ICAB)** in 2017.