

Dhaka, 12th December, 2020

Reference: Application for a working opportunity

Dear Sir or Madam

It is a pleasure to be sharing my CV for a working opportunity at your company. I have completed master in Power Engineering from Brandenburg University of Technology, Germany in Nov' 2018. Prior to master studies, I obtained my bachelor degree in Electrical and Electronic Engineering from AIUB.

After my bachelor I worked in an elevator company for 5 months and for 2.5 years in an Italy based electromechanical company. During my tenure, 4 new projects were launched and I worked compactly from outset commissioning till factory runs. In addition to technical ought, my responsibility included analysing statistical data, supervising technical team, preparing order and report document.

As an engineering graduate, working in relevant sector is my first priority. Nevertheless, I am also open to non-technical role like sales or business development; I got some relevant experience at my second job as Service Engineer. While visiting different industries, I did have full company authorization to deal with clients, coordinating with manufacturer to develop optimum solution. Later, I got chance to flourish this interest by learning and developing at my part time job in a Berlin based start-up company. Here due to my working role I always did face diverse areas of queries to solve, these has taught me keeping patience and focus for longer hours while doing few tasks together. Then in my recent job at Amazon Logistic I got acquainted how ploys are integrated to deploy in efficient and professional manner.

I already gathered experience in engineering, business development and customer relation sectors. If I look at my last few years' time in abroad, I consider 'not being deflected in pressured situation' is my most significant learning. I reflect this the key grounding of my confidence to utilize my knowledge better and develop myself best in extend.

Working on task that requires responsibility and reliability, finding out area to develop, move ahead to achieve a goal are some fields that motivate me most. I enjoy conversing for professional cause, love to take challenges and on a set-target I usually keep patience as long possibility is seen into boundary. Driven by the passion to learn and thrive new skills, I believe that working in this role would be an exciting opportunity to execute my strengths, grow myself working for long and to be a contributing part into the ongoing flow of the company.

I am comfortably fluent in English, can speak Bengali in accurate accent and I can be available to start immediately. I would be happy indeed to discuss my application with you in more detail. I thank you for your time and consideration, I look forward to hearing at your earliest convenience.

Best regards and sincerely



Golam Rabbani

Curriculum Vita

Personal Data

Name Golam Rabbani
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Date of birth 07/10/1986 in Faridpur, Bangladesh

Education

11/2015 – 09/2018 Brandenburg University of Technology Cottbus, Germany
Master of Science in Power Engineering
06/2006 – 11/2010 American International University - Bangladesh
Bachelor of Science in Electrical and Electronic Engineering

Professional Career

10/2019 – 01/2020 University of Global Village, Barisal, Bangladesh
Teaching Assistant (Electrical Engineering department)

- Evaluating assignments of undergrad students
- Management responsibility during project exhibition

09/2018 – 05/2019 Amazon Logistic GmbH, Frankenthal, Germany
Amazon Associate (Outbound)

- Process items using radio frequency scanner
- Quality management for each order
- Identifying error affiliated with robotic system

12/2015 – 05/2018 Marley Spoon GmbH, Berlin, Germany
Senior Production Associate (Quality Control)

- Conduct and monitor materials to ensure standard quality
- Analyze statistical data for system progress
- Recommend and monitor corrective and preventive measures
- Giving feedback to management in technical reports

- 05/2011 – 10/2013 Regent Corporation, Dhaka, Bangladesh
Service Engineer (Technical department)
- Schedule maintenance to ensure machines run to its specification
 - Carrying out test following safety and quality procedures, discuss results with manufacturer and inform clients
 - Coordination between business clients and manufacturer for developing technical solutions
 - Technical planning and project planning
- 12/2010 – 04/2011 Kingston Technology, Dhaka, Bangladesh
Trainee Engineer (Commissioning department)
- Work with technical team in commissioning
 - Ensure proper connection of different parts in elevator
 - Check operation after installation

Knowledge, Skills

- Computer knowledge Microsoft Office (Word, Excel, PowerPoint)
Basic in AutoCAD, Adobe Photoshop
- Language skill English: Fluent
German: Beginner (A1.2)
Bengali: Native

At a glance

- Person Traits Calm in pressure situation, love to take challenges, deep focus to the task, organized and analytical in thinking
- Hobby Swimming, fishing, cooking new recipes, traveling, social campaigning, captaining in team sport



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