



# Taimur Rahman

**Master of Business Administration - MBA at BRAC University**

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Seeking for an opportunity to engage my skills, knowledge and loyalty to explore my creativity & ideas with full integrity which will result positive contribution. Have the potential to learn new skills, tech savvy and can adapt to changes with ease which I believe is much required in professional career. Immensely good at multitasking, ensure on time execution of any given tasks and can improvise effectively and flawlessly in tight schedule. Energetic individual with keen interest in Human Resources Management. Have adequate knowledge of basic HR, labor Law & Performance Analytics.

## EXPERIENCE

**United Commercial Bank Limited**

*Jan 2015 to Apr 2015*

**Intern (Learning & Development Center, Human Resources Department)**

## EDUCATION

**BRAC University**

**Master of Business Administration - MBA**

**Majored in "Financial Management"**

**Grade: B**

**CGPA: 3.18**

**American International University-Bangladesh**

*2017 to 2019*

**Bachelor of Business Administration - BBA**

**Majored In "Human Resources Management"**

**Grade: B+**

**CGPA: 3.40**

*2011-2015*

## SKILLS

- **Can improvise effectively and flawlessly in tight schedule.**
- **Conflict Resolution (Always try to find a peaceful solution to a dispute). Ethical (Believe in Equity rather than Equality).**
- **An active Listener & Communicator in group tasks.**
- **Self-motivated and determined to get the given task done prior deadline. Have Good analytical skills to choose the finest alternatives.**
- **Proactive (Prevention is always better than cure)**

## LANGUAGES

**Bengali (Full professional proficiency), English (Professional Working proficiency), Hindi (Elementary proficiency)**

## VOLUNTEERING

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American International University Bangladesh

2011-2015

### **Social Club**

**Volunteered in Cultural programs at AIUB Social Club.**

**Volunteered for AIUB Foreign Students Associations (AFSA) during Festivals.**

## REFERENCES

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Rahman Naveed Anjum

### **ZXY International**

Designation: Assistant Manager,

ERP Internal Corporate Services

Address: 89/1 Pragati Sharani (CHA)

North Badda, Dhaka-1212

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Dr. Suman Paul Chowdhury

### **BRAC University**

Designation: Assistant Professor, Coordinator MBA Program,

Address: BRAC University

Email: spc@bracu.ac.bd

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4046)