



RESUME OF

Sunjida Rahman Khan

House No- 06,Line-01,
Section: 14B Mirpur
Dhaka-1206, Bangladesh.
Cell : +880 1679842905
E-mail: pikusunjida@gmail.com

Career Objective:

To build up a career in the private sector enterprise by employing my honesty, experience, devotion, high ambition, loyalty and self-motivation, to work in challenging environment & pursue a career that offers opportunity for self-development.

Educational Qualifications:

Master of Business Administration (MBA)

Institution name : American International University Bangladesh (AIUB)
Major : Human Resource Management & Finance
Result : CGPA 3.34 out Of 4.00
Year : 2018 -2020

Master of Business Administration (MBA)

Institution name : Under University of Dhaka
Major : Finance and Banking
Result : CGPA 3.34 out of 4.00

Bachelor of Business Administration (BBA)

Institution Name : National University
(Dhaka City College)
Major : Finance and Banking
Result : CGPA 3.33 out of 4.00

HIGHER Secondary School Certificate (HSC)

Year of Examination : 2009
Institution : Adamjee cantonment College
Board : Dhaka
Group : Business Studies
GPA : 4.50 (Out of 5.00)

Secondary School Certificate (SSC)

Year of Examination : 2007
Institution : Shaheed Bir Uttam L.T Anowar Girls college
Board : Dhaka
Group : Science
GPA : 3.94 (Out of 5.00)

Proficiency skill:

 I have given IELTS Exam in 2017 .My score Total 5.5 listening 5.5 speaking 5.5 writing 5.5 reading 5.5

 Given GRE Exam Score 296 Verbal 142 Analytical 155

Computer proficiency:

I have good knowledge about Microsoft Office, Excel, Power point Internet Browsing & Skill on Email.

Working Experience :

1.The City Bank limited

From 5th march 2018 to 10th October 2020

Officer (cards division)

Motijhil Branch,Dilkhusha,Dhaka

2. PAP International

Assistant Director

Business Development and Research

House-365,Road-28

Mohakhali,DOHS

Extra Curricular Activities:

Reading books, Travelling

Personal Details

Father's Name : M A Mazid khan

Mother's Name : Nargis khanam

Permanent add : Mirpur-14 B House-06, Line-01

Nationality : Bangladeshi

Date of birth : 10/01/92

References:

- ❖ **Mr. R. Tareque Moudud FCMA**
Director, Office of Placement and Alumni (OPA) &
Faculty- School of Business
American International University-Bangladesh (AIUB)
Phone: 9890415, 8815386 Ext. - 140
Cell: 0171-2083701
E-mail: rtmoudud@aiub.edu

Here I am **Sunjida Rahman Khan Mitu** that the information given above is time & Up to date I like to add that if I am selected for any position I will
Serve my best for the organization's sake.

Thank you.

Sincerely

(Sunjida Rahman

Khan)

Date: 30-01-2022