



## Md. Wahid Siddiq

CA CC - ACNABIN Chartered Accountants

### CAREER OBJECTIVE

To obtain a challenging and responsible position in an organization where the working atmosphere is healthy and cooperative, I can apply my work experience and academic knowledge to the practical field to become an expert in the relevant field.

### CONTACT

- **Mobile:** +8801970123329
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- **LinkedIn:** wahidsiddiqarnob12
- **Address:** 102/7 Rose Garden, WASA Road, Shewrapara, Dhaka

### SOFTWARE SKILLS

- Microsoft Excel
- Microsoft PowerPoint
- Microsoft Word
- Microsoft Project
- SAP
- Adobe Photoshop
- Adobe Lightroom

## WORK EXPERIENCE

### • Nagad Limited

#### Deputy Manager - Internal Audit

Apr 25 – Now

- Develop risk & control matrices for each engagement to enhance audit effectiveness.
- Conduct and document assigned audit projects meticulously to meet engagement objectives cost-effectively.
- Deliver audit reports inaccurate, objective, clear, concise, constructive, complete, and timely manner.
- Independently and objectively assess the adequacy and effectiveness of GRC while assuming responsibility for the quality of audit reviews and their timely completion.
- Collaborate with stakeholders to devise actionable recommendations for addressing governance, risk management, and control issues.
- Monitor the implementation of management action plans post-audit.
- Stay abreast of audit methodologies, regulatory requirements, professional guidance, and industry best practices.
- Maintain a thorough and current understanding of the company's objectives, strategies, processes, capabilities, and the contextual dynamics affecting them.
- Build and maintain effective working relationships with the process owners and business management to help improve the effectiveness and efficiency of the internal controls and business processes.

### • Walton Hi-Tech Industries PLC.

#### Assistant Director - Internal Control & Risk Management

Apr 24 – Apr 25

- Responsible for identifying, assessing & mitigating risks within an organization.
- Participating in the design, development, delivery & maintenance of best-in-class Compliance, programs, policies & practices for Risk Management.
- Analyzing comparative data & preparing regional & global reports related to compliance risk assessments & monitoring of compliance related issues.
- Reviewing materials to ensure compliance with various regulatory & legal requirements. Identifying & addressing potential risks.
- Investigating & assisting in responses to compliance risk issues. Investigating regulatory inquiries, preparing required documentation, making recommendations to senior management on how to proceed & preparing responses for the regulatory inquiries.

### • British American Tobacco (BAT) Bangladesh

#### Compliance Officer

Dec 23 - Mar 24

Compliance Service Provider as a contractual employee of BAT Bangladesh. My major responsibilities have been mentioned below:

- Conduct several monthly audits to assess staff compliance with company processes & regulations.
- Review the assessments by functions for Risk Register & Control Navigator to improve Risk Assessment & Control Navigator to resolve regulatory issues.
- Review GL reconciliations & update templates for creating a certain procedure to follow & avoid any kind of anomalies.
- Functional SPOCs for upgrading DoA, forming release strategy & mapping approver the system.
- Act as the point of contact between End-Market & Above Market handling SOx User Attestation, Contingent Worker Management & pertaining important information.
- Regulatory advice & guidance to the Procurement department based on complaints regarding assistance with Low-Value Sourcing.

## LANGUAGES

- Bangla
- English

## INTERESTS

- Data Analysis
- Public Speaking
- Traveling
- Photography
- Search Engine Optimization

## PERSONAL STRENGTHS

- Leadership
- Self-Motivated
- Communicating
- Open-Minded
- Strong Work Ethic
- Decision Making

## REFERENCE

- **Md. Ziaul Alam FCA, ACA (ICAEW)**  
AMD & CFO  
Walton Hi-Tech Industries PLC.  
Email: [fa.cfo@waltonplc.com](mailto:fa.cfo@waltonplc.com)  
Mobile: +8801755614568
- **Mahmudur Rahman FCA, ACMA (UK), CGMA**  
Director  
ACNABIN Chartered Accountants  
Email: [mahmud@acnabin-bd.com](mailto:mahmud@acnabin-bd.com)  
Mobile: +8801712656432

## • ACNABIN Chartered Accountants (Dec 2019 – Dec 2023)

### Senior Audit Associate

- Apr 22 - Dec 23 • Compliance Service Provider at British American Tobacco Bangladesh (BATB) as a supervisor of ACNABIN Chartered Accountants.
- Jan 22 - Apr 22 • Completed Annual Audit of Prime Bank Limited for the year ended 2021.
- Aug 21 - Dec 21 • Completed Annual Audit of ONE Bank Limited for the year ended 2021.
- Dec 20 - Aug 21 • Completed Company Annual Audit of Power Grid Company of Bangladesh (PGCB) Limited for the year ended June 2021.
- Given 3000+ Certificates based on "Cash incentives" in different sectors within the specific timelines.
- Visited 25+ factories (RMG, Jute, Fish, Leather, Ceramics, Plastic & Agro) for the feasibility verification of Alternative Cash Assistance eligibility testing.

### Trainee & Intern

- Dec 19 - Dec 20 Verification of Alternative Cash Assistance Files of RMG, Jute, Fish, Leather, Ceramics, Plastic & Agro Sectors for Cash Incentives.

## EDUCATION

### • Chartered Accountant - Articled Student (Dec 2020 - Now)

- Institute : The Institute of Chartered Accountants of Bangladesh (ICAB)
- Level : Certificate Level
- Pass : 3 / 7 Subjects

### • Bachelor of Business Administration (2016 - 2020)

- University : American International University - Bangladesh (AIUB)
- Major : Accounting & Finance
- CGPA : 3.38 / 4.00

### • Higher Secondary Certificate (2016)

- College : Comilla Govt. College
- Board : Comilla
- Group : Science
- GPA : 3.08 / 5.00

### • Secondary School Certificate (2014)

- School : Comilla Modern High School
- Board : Comilla
- Group : Science
- GPA : 5.00 / 5.00

## PERSONAL DETAILS

- Date of Birth : 16 December 1998
- Father's Name : Late, Md. Abu Bakar Siddiq
- Mother's Name : Mst. Tahura Siddiqua
- Permanent Address : 119/ Monoharpur, Cumilla
- Marital Status : Married
- Nationality : Bangladeshi
- Religion : Islam
- Blood Group : A+

## WORKSHOPS & COMPETITIONS

- Business Intelligence & Data Science by Ghoori Learning (May 2023)
- The Finalists - The AIUB Business Club Case Strom (Dec 2019)
- Advanced Interpretations and Practical Applications of IAS & IFRS - Two months training course organized by UIU (Apr 2019)
- BYLC - Art and Practice of Leadership (APL-22)
- BYLC - Office of Professional Development (OPD)
- The Excelist 2018 by Hero - Organized by UIU Finance Forum - Advance in Excel (Nov 2018)