

Resume of

NOOREN ZABRAN AMI

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Career Objective:

As a Computer Science graduate, I am always looking for opportunities that help me to build up a career in a prominent organization where skills and commitment are best judged and help in achieving its organizational goal as well as develop my organizational efficiency.

Experience:

- ❖ **Assistant Executive (IT)** (July 10, 2023 – Present)
Company: “City Group”
 - Manage, coordinate and support all IT-related services including computer hardware, software and management systems.
 - Installing and configuring all computer hardware, software, systems, networks, printers and scanners etc. according to specification.
 - Gathering system requirements and requirement analysis for the Tea Estate Management System and Land Management System of City Group.
 - Analyze system requirements to create effective automation designs and collaborate with development teams to integrate automated solutions.
- ❖ **Office Assistant Intern** (February 01, 2022 – April 28, 2022)
Company: “American International University-Bangladesh (AIUB)”
 - Worked as an Intern Student for the departmental administration floor to assist the students with their queries and also assist respected faculty members in academic work.

Technical Skills:

- **Technical & IT Support, IT Operations, IT Service Management, Requirements Analysis, System Requirement, Data Entry, Automation, Installing Troubleshooting**
- **Programming Languages:** C, C++, C#, JAVA
- **Web Development:** HTML, CSS
- **Operating System:** Linux OS, Windows 10
- **Database:** MySQL
- **Networking Tools:** Cisco Packet Tracer
- **Others:** MS Word, MS PowerPoint, MS Excel, Google Sheets, Google Docs, AutoCAD, Jira, Trello, GitHub, Internet Browsing, E-mailing

Academic Project:

- Prepared project titled **“Ride Sharing Company Management System”** using MySQL.
- Prepared software engineering model entitled **“AIUB Parking Management System”**.
- Prepared a project entitled **“Digital Treatment System”** using a Project Management Tool- **Trello**.

- Did a final year Thesis entitled “Investing Personal Data: A Data Value Token (DVT) Based Personal Data Monetization Architecture”

Soft Skills:

- Good Communication
- Punctual & Dedicating
- Ability to work under pressure
- Organizer, Leadership
- Self-confident & a Quick Learner
- Teamwork

Extra-Curricular Activities & Interests:

- Member of AIUB Computer Club (ACC), AIUB Alumni Association (AAA).
- Event Organizer of CS FEST, Gaming FEST (2019-2022)
- **Personal Interest:** Travelling, Eating and Hang-out with friends.

Personal Information:

Full Name : Nooren Zabran Ami
Father's Name : Khondokar Jamal Uddin
Mother's Name : Sabina Yeasmin
Date of Birth : 26 August, 2000
Nationality : Bangladeshi
Permanent Address : 167/7 (Ga), Kashem Nagar-3, Gollamari, Khulna-9100
Religion : Islam (Sunni)
Marital Status : Single
Blood Group : O+ ve
National ID No : 645 848 2772

Educational Qualification:

- **Master of Science in Computer Science (PMSCS) [Ongoing]**
Jahangirnagar University
- **Bachelor of Science in Computer Science and Engineering (CSE) [2023]**
Result: CGPA 3.46 (Out of 4.00)
American International University-Bangladesh (AIUB)
- **Higher Secondary School Certificate (HSC) [Science, 2017]**
Result: GPA 5.00 (Out of 5.00)
Govt. M. M. City College, Khulna
- **Secondary School Certificate (SSC) [Science, 2015]**
Result: GPA 5.00 (Out of 5.00)
SOS Hermann Gmeiner School, Khulna

References:

Dr. Mohammad Mahmudul Hasan

Associate Professor [FST],
*American International University-
Bangladesh (AIUB)*

Mobile No: 01886-600367

Web: <https://cs.aiub.edu/profile/m.hasan>

Mohaimen-Bin-Noor

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Bangladesh (AIUB)*

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