

NAVID ANZOOM

House# 14, Road# 08, Block# C
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CAREER VISION:

To obtain a promising position in any compliance fit organization & in humanity, where my gathered knowledge and management skill can be utilized for mutual growth and success.

CAREER SUMMARY:

1. Experience as an **Assistant Engineer & IT supporter** of PK Group Industry LTD. (1st September, 2016 to 15th July, 2017)
2. Industrial working experience as a **Production Engineer(Officer)** and assembly in charge of Battery Division of Saif Powertec Limited.

CURRENT JOB EFFORTS:

SAIF POWERTEC LIMITED

Working as Production Engineer, Battery Division since July 26, 2017 to till date.

Present Job Responsibility:

- As a Production Engineer and Assembly In charge of Battery Department.
- Developing detailed project plans to schedule, coordinate and track project activities against established milestones
- Collaborate with the team to develop new technologies for new products, and creative iteration for existing products
- Drive very tight project timelines to meet design guides and fulfill cost, timing, reliability and high-volume manufacturing requirements
- Analyzes and evaluates battery cell electrical performance data collected in laboratory experiments and pre-production operations to determine direct and interaction effects of the formation equipment and processes under evaluation
- Experience of handling MIS and ERP related works
- Hands-on experience in battery testing, electronic component testing, and power measurements
- Experience of Accounts handling, Salary sheet and all kind of Administrative work for workers and employee

PREVIOUS JOB RECORDS:

PK GROUP INDUSTRY BD. LTD.

Assistant Engineer & IT supporter from September 1, 2016 to July 15, 2017

Job Responsibility:

- Installing and configuring computer hardware, software, systems, networks, printers and scanners
- Monitoring and maintaining computer systems and networks
- Responding in a timely manner to service issues and requests
- Setting up accounts for new users
- Repairing and replacing equipment as necessary
- Maintain PK Battery development Software

TRAINING & WORKSHOPS:

- Completed one day long training course on **PRODUCTIVITY AND 5S** by Saif Powertec Limited on June, 2018
- Completed one day long training course on **ISO 45001:2018 - HEALTH & SAFETY REQUIREMENT** organized by Saif Powertec Limited on February, 2018.
- Participated two day's duration of workshop on **PROTEUS VSM, MICROCONTROLLER PROGRAMMING & ROBO- EXPOSITION** organized by American International University Bangladesh on January 05-11, 2014.

ACADEMIC QUALIFICATIONS:

HONORS' DEGREE

- B.Sc. in EEE (2016)
- American International University-Bangladesh (AIUB)
- CGPA 3.40 out of 4 scale

HIGHER SECONDARY EDUCATION

- HSC in Science (2009)
- Satkhira Govt. College, Satkhira (Jessore Board)

SECONDARY EDUCATION

- SSC in Science (2007)
- Satkhira Govt. High School, Satkhira (Jessore Board)

EXTRA-CURRICULAR ACTIVITIES:

- Was a Boy Scout under **BANGLADESH SCOUTS** in my schooling period
- Team member of **AIUB CRICKET TEAM** and participated in several tournaments
- Was a debater of in college & university **DEBATING CLUB**
- Worked with **JAGO FOUNDATION** for the street child

SPECIALIZATION:

- Good skill on power, electronics and Battery cell technology.
- Rewarded for KAIZEN project.
- Selected as a Facilitator of Quality Control Circle team.
- Industrial & Production Engineering.
- Good skill on IT sector.
- MS Word/Excel/ PowerPoint/ Outlook/ OneNote/ C++/ Auto Cad/ Graphics Adobe.
- Energetic with excellent interpersonal and negotiation.
- Self-motivated, hardworking and capable of independent thinking.

LANGUAGE PROFICIENCY:

Excellent communicating skill of reading, writing and speaking both in Bengali & English.

PERSONAL INFORMATION:

NAVID ANZOOM

FATHER : Md. Yasin Ali
MOTHER : Ismat Ara
DATE OF BIRTH : October 19th 1992
NATIONALITY : Bangladeshi
RELIGION : Islam
BLOOD GROUP : B-
NATIONAL ID NUMBER : 9566755493
CURRENT LOCATION : Mirpur, Dhaka
PERMANENT ADDRESS: Kamalnagar, Satkhira Sadar, Satkhira

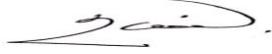
REFERENCES:

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DECLARATION & SIGNATURE:

I HEREBY DECLARE THAT THE ABOVE STATEMENTS FURNISHED BY ME ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.



NAVID ANZOOM