

Resume of Tajneen Khan

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CAREER OBJECTIVE

Looking for a challenging career, where there is scope for demonstration, thrive on imagination & passion is valued, ideas are treated as currency, and levels & standards are above expectations to have a lookout for a positive and bigger outlook.

ACADEMIC QUALIFICATIONS

Masters of Business Administration (MBA)

Institution : American International University Bangladesh (AIUB)
Major Subject : Finance
Result : CGPA 3.80 out of 4
Batch : 2021-2022

Bachelor of Business Administration (BBA)

Institution : International University of Business Agriculture and Technology (IUBAT)
Major Subject : Finance
Result : CGPA 3.40 out of 4
Batch : 2016-2020

Higher Secondary Certificate (H.S.C)

Institution : Uttara High School & College (UHSC)
Board : Dhaka Board
Group : Business Studies
Batch : 2015
Result : GPA 4.33 out of 5.00

Secondary School Certificate (S.S.C)

Institution : Uttara High School & College (UHSC)
Board : Dhaka Board
Group : Business Studies
Year : 2013
Result : GPA 4.31 out of 5.00

COMPUTER SKILL

Have good knowledge about MS Word, MS Excel, PowerPoint, SPSS

PERSONAL DETAILS

- Father's Name : Md. Shahjahan Khan
- Mother's Name : Mukta Akter
- Permanent Address : Vill: Jhanjhania, PO: Fulky Jhanjhania, PS: Basail, Dist.: Tangail
- Date of Birth : 8th April 1998
- Nationality : Bangladeshi
- Religion : Islam
- Gender : Female
- Blood Group : A+
- Marital Status : Unmarried

LANGUAGE PROFICIENCY

- Proficient in English & Bangla (Written & Oral)

SKILLS & ABILITIES

- Critical Thinking, Decision making, and Problem-solving skills.
- Honest, Sincere, and punctual at work.
- Eager to learn new skills.
- Ready to take any challenge and responsibility.
- Always ready to work as a team member.

INTERESTS

Anchoring (Certification on Entrepreneurship Seminar & Seminar on HR Practices in 21st century at IUBAT)

REFERENCE

Jamee Ahmed

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and Technology -IUBAT
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DECLARATION

I, the undersigned do hereby state that on the base of my knowledge and belief, the above-mentioned data correctly described my qualification and me.



(Tajneen Khan)