

Fahim Shabab Khan

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Dhaka-1219

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Career Objective:

Looking to obtain a respectable position in a fast-paced environment to utilize exceptional multitasking skills efficiently running various activities of the company and acquiring field experience in the long-run. Also, provide support to the technical team in various projects and conduct financial analysis.

Experience:

Name of Organization: AB Bank Limited

Duration: 3 Months

Responsibility: General Banking Activities

Education and Qualification:

Bachelor of Business Administration

Institution: American International University-Bangladesh

CGPA: 3.18 (On a scale of 4.00)

Major: Accounting and Finance & Marketing

Passing Year: 2017- 2021

Higher Secondary Certificate

Institution: National Ideal College

GPA: 3.67 (On a scale of 5.00)

Passing Year: 2017

Secondary School Certificate

Institution: National Ideal School and College

GPA: 4.22 (On a scale of 5.00)

Passing Year: 2015

Co-Curricular activities:

Organizer at AIUB Performing Arts Club.

Computer Literacy:

Office Suite: MS Word, MS Excel, MS PowerPoint, MS Project.

Typing Skills: Good at fast and accurately Typing.

Personal Proficiency:

- Good Leadership ability.
- Planning and executing any program effectively.
- Excellent performance at group formation and group discussion.
- Great at Time Management.

Language Proficiency:

Good at speaking and writing in both Bengali and English.

Reference:

Name: Shafikul Alam

Position: General Manager, Food Supply at Pathao

Phone: 01904-488225

Email: mahasan@abbl.com

Name: Dr. Mohammad Faridul Alam

Position: Head of Accounting & Finance, American International University-Bangladesh (AIUB)

Phone: 01819-293179

Email: mf.alam@aiub.edu

Declaration:

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.

Fahim Shabab Khan