

## Resume of Saumik Paul

House-50/2, Road-01/2, Block-C (2nd Floor)  
Mirpur-13, Dhaka, Bangladesh  
Mobile: 01716417650  
E-mail: saumik.paul@gmail.com



### CAREER OBJECTIVE

To enhance my capabilities and qualifications so that I can get the opportunity to prove myself as a competitive employee.

### EMPLOYMENT HISTROY

Institute Name	Area of Job	Duration
Bkash Ltd. Sister concern of BRAC bank. (Head office of bKash Center)	Managing customers & provide service Bkash KYC form verification, NID verification. survey on customer perception.	22 July 2018 To 04 December 2018

### ACADEMIC PROFILE

Degree	Major Area	University	Year of Passing	Result
Bachelor of Business Administration (126 Credits)	Accounting and Finance	American International University-Bangladesh	2018	CGPA 2.71
Higher Secondary Certificate (H.S.C)	Commerce	Abu Abbas Degree College, Netrakona. Dhaka Board	2012	GPA 3.90
Secondary School Certificate (S.S.C)	Commerce	Anjuman Adarsha Govt. High School, Netrokona Dhaka Board	2010	GPA 4.40

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Mobile: 01716417650, E-mail: [saumik.paul@gmail.com](mailto:saumik.paul@gmail.com)

## PROFESSIONAL COURSE

Course Name	Institute	Result
Cost and Management Accountants	Institute of Cost and Management Accountants of Bangladesh	<b>Business Level (Continued)</b>

## INTERNSHIP SUMMARY

Institute Name	Area of Internship	Duration
Jamuna Bank Ltd. (Head office)	Posting general ledger, collected all kind of daily expense, ESSS, daily clean book, TA, DA, collect various kinds of bills	03 Months

## COMPUTER SKILLS

- Good knowledge of MS Office (MS Word, PowerPoint)
- Good knowledge browsing internet.

## LANGUAGE PROFICIENCIES

Good communication capabilities in Bengali and English language both verbal and writing

## PERSONAL DETAILS

Father's Name : Ratan kumar paul  
Mother's Name : Archana rani paul  
Date of Birth : October 1, 1994  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
National Id No. : 5063257165



**(Saumik Paul)**